

7 September 2022

Dear Parents,

**Re: The 25<sup>th</sup> Annual General Meeting of Marymount Primary School  
Parent-Teacher Association**

Welcome back to school! On behalf of the 24<sup>th</sup> Executive Committee of the MPS PTA, I hope that you have enjoyed a good break and that 2022/2023 will bring you and your daughter happiness and lots more exciting opportunities to learn.

The MPS PTA was established in October 1998 with the following missions:

- a) To strengthen communication between parents and the School
- b) To promote co-ordination between home and school education
- c) To establish and maintain home-school cooperation and a better home-school relationship
- d) To promote communication and exchange of views in matters of mutual concern; and
- e) To foster a concerted effort in improving the welfare of students

If you wish to find out more about our activities, please browse our website at <http://pta.mps.edu.hk>.

Followings are the information of the 25<sup>th</sup> Annual General Meeting (AGM) this year.

**1. Notice and Agenda (Appendix 1a) and Programme (Appendix 1b)**

As a PTA member, you are entitled to vote at the 25<sup>th</sup> AGM on **14 October 2022 (Friday)**. Please find the details from Appendix 1a and 1b, reply to this notice on or before **13 September 2022 (Tuesday)**.

**2. Election Form for the 25<sup>th</sup> Executive Committee of the MPS PTA (Appendix 2)**

There are many good reasons for parents to join the Executive Committee: It is a great way to show your daughter that you take an interest in her education and it is also a great opportunity to show them the importance of participating in the MPS community. If you would like to offer yourself for the election, please

- (1) complete the form in Appendix 2 and return it to the Class Teacher or
- (2) download it from <https://www.mps.edu.hk/pta/app2.docx> and return it to School via email [pta\\_submission@mps.edu.hk](mailto:pta_submission@mps.edu.hk) in PDF format **on or before 13 September 2022 (Tuesday)**.

We are looking forward to meeting you at the forthcoming AGM and our other activities.

God bless.

Yours sincerely,



Mr. Matthew Luk  
Chairperson  
MPS-PTA 2021-2022



MPS PARENT-TEACHER ASSOCIATION

Website: <http://pta.mps.edu.hk>

Appendix 1a

**NOTICE OF THE MARYMOUNT PRIMARY SCHOOL PARENT-TEACHER ASSOCIATION  
25<sup>th</sup> ANNUAL GENERAL MEETING**

Date: 14 October 2022 (Friday)  
Time: 6:00p.m. to 9:00p.m.  
Venue: Marymount Primary School Hall  
1/F, 336 Tai Hang Road, Happy Valley, Hong Kong

**AGENDA**

1. To approve the minutes of the 24<sup>th</sup> Annual General Meeting held on 15 October 2021.
2. To receive the Annual Report 2021/2022
3. To receive the Financial Report for the year ended 31 August 2022
4. To reappoint the Honorary Legal Advisor for 2022/2023
5. To reappoint the Honorary Auditor for 2022/2023
6. To elect the Executive Committee Parent member for 2022/2023
7. To elect the Parent Manager for 2022/2023
8. A.O.B.

Appendix 1a

**REPLY SLIP**

**(To be replied on or before 13 September 2022 (Tuesday))**

**MARYMOUNT PRIMARY SCHOOL PARENT-TEACHER ASSOCIATION  
25<sup>th</sup> ANNUAL GENERAL MEETING**

I will / will not\* attend the AGM on 14 October 2022 (Friday).

No. of participant(s): \_\_\_\_\_

Name of student: \_\_\_\_\_ Class: \_\_\_\_\_ ( )

Name of parent: \_\_\_\_\_ Parent's signature: \_\_\_\_\_

E-mail address: \_\_\_\_\_ Contact number: \_\_\_\_\_

*\*Please delete as appropriate*

*N.B. Please be advised that by completing the reply slip, you are deemed to have consented to MPS PTA using your personal data for purposes relating to or in connection with PTA activities.*



Appendix 1b

**MARYMOUNT PRIMARY SCHOOL PARENT-TEACHER ASSOCIATION**  
**25<sup>th</sup> ANNUAL GENERAL MEETING**

Date: 14 October 2022 (Friday)  
Time: 6:00p.m. to 9:00p.m.  
Venue: Marymount Primary School Hall  
1/F, 336 Tai Hang Road, Happy Valley, Hong Kong

**PROGRAMME**

5:30 – 6:00 p.m. Registration

6:00 p.m. AGM begins. Welcome Speech by Supervisor, Dr. Éadaoin Hui

Presentation of Certificates of Appreciation to 24<sup>th</sup> MPS PTA Exco Members

Annual Report of 2021/2022 by Chairperson, Mr. Matthew Luk

Financial Report of 2021/2022 by Treasurer, Mr. Joseph Mak

Reappointment of Honorary Auditor and Honorary Legal Advisor for 2022/2023

Vote of Thanks by Principal, Ms. Brenda Lo

Self-introduction of Candidates for the 25<sup>th</sup> Executive Committee

Election of the 25<sup>th</sup> Executive Committee

Vote-counting

Announcement of Election Results

Pledge by the 25<sup>th</sup> Executive Committee of the MPS PTA

Photo-taking of the 25<sup>th</sup> Executive Committee of the MPS PTA

Break

Election of Parent Manager

9:00 p.m. Closing of AGM

## Election Form for the 25<sup>th</sup> Executive Committee of the MPS-PTA

### 登記參選第 25 屆瑪利曼小學家長教師會常務委員

If you are interested in standing for the election, please complete this Election Form, write a short essay, to be circulated to all parents, about yourself and what you hope to achieve as a parent member of the Executive Committee and return to Class Teacher **on or before 13 September 2022 (Tuesday)**.

Or you may download the form from <https://www.mps.edu.hk/pta/app2.docx> and return it to School via email [pta\\_submission@mps.edu.hk](mailto:pta_submission@mps.edu.hk) in PDF format on or before 13 September 2022 (Tuesday).

如閣下有興趣參選第 25 屆瑪利曼小學家長教師會之常務委員，請填寫以下表格，或於 <https://www.mps.edu.hk/pta/app2.docx> 下載，簡述個人資料及對成為常務委員的期望和抱負，並於 2022 年 9 月 13 日或之前把填妥之表格以 PDF 檔電郵至 [pta\\_submission@mps.edu.hk](mailto:pta_submission@mps.edu.hk)。所填寫的資料將會被派發給所有家長參閱。

**(Election Candidate must be 2022/2023 MPS PTA member)**

(參選者只限於瑪利曼小學家長教師會 2022/2023 登記會員。)

To: MPS PTA

I, \_\_\_\_\_ (name), parent/ guardian\* of \_\_\_\_\_ (name of daughter) of Primary \_\_\_\_\_(class) \_\_\_\_\_(class number), am interested in standing for the election as one of the Parent Members of the 25<sup>th</sup> Executive Committee of the Marymount Primary School Parent-Teacher Association. \* *Please delete as appropriate.*

Date: \_\_\_\_\_ Phone No.: \_\_\_\_\_

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