



4 September 2020

Dear Parents,

Re: Parent Manager Election

The Incorporated Management Committee (IMC) of Marymount Primary School was established on 31 August 2015. The IMC recognised the MPS-PTA as the Recognized Parent-Teacher Association for the purposes of nominating a Parent Manager and an Alternate Parent Manager.

An EGM was held on 16 October 2015 and approved the proposed amendments to the MPS-PTA Constitution in alignment with the setting up of the Incorporated Management Committee of Marymount Primary School.

According to Clause 15.3 of the amended MPS-PTA Constitution, the 22nd Executive Committee of the PTA assigned Mr. William Chau, the Vice Principal of the school, on 28 August 2020 to be the Returning Officer to monitor and supervise the Election of the Parent Manager.

I have attached the **Election Notice**, the **Nomination Form**, a copy of **the text of Clause 15** of the Constitution and the Notes on the Ethical Conduct Required in the Election as provided by the Education Bureau for your reference. The details of the Parent Manager Election are as follows:

Date : 8 October 2020 (Thursday)
Time : 6:00 p.m.
Venue : School Hall, MPS

All nomination forms from candidates should be returned to the Returning Officer **via email pta_submission@mps.edu.hk in PDF format between 5 – 11 September 2020**. The nomination form can be downloaded from <https://www.mps.edu.hk/pta/nomination.docx>.

The Candidates List prepared by the Returning Officer will be distributed to all Parents via our MPS School App on 24 September 2020 (Thursday).

I am looking forward to seeing you at the Parent Manager Election on 8 October 2020 (Thursday).

Yours sincerely,

Mr. Michael Chow
Chairperson
MPS-PTA 2019-2020