



September 18 2017

Dear Parents,

Re: Parent Manager Election

The Incorporated Management Committee (IMC) of Marymount Primary School was established on August 31 2015. The IMC recognised the MPS-PTA as the Recognized Parent-Teacher Association for the purposes of nominating a Parent Manager and an Alternate Parent Manager.

An EGM was held on October 16 2015 and approved the proposed amendments to the MPS-PTA Constitution in alignment with the setting up of the Incorporated Management Committee of Marymount Primary School.

According to Clause 15.3 of the amended MPS-PTA Constitution, the 19th Executive Committee of the PTA assigned Mr. William Chau, the Vice Principal of the school, on August 24 2017 to be the Returning Officer to monitor and supervise the Election of the Parent Manager.

I have attached the **Election Notice**, the **Nomination Form**, a copy of **the text of Clause 15** of the Constitution and the Notes on the Ethical Conduct Required in the Election as provided by the Education Bureau for your reference. The details of the Parent Manager Election are as follows:

Date : October 13 2017 (Friday)
Time : 8:00 p.m.
Venue : School Hall, MPS

All nomination forms from candidates should be returned to the Returning Officer through the Homeroom Teachers between **September 19 - 26 2017**.

The Candidates List prepared by the Returning Officer will be distributed to all Parents through Homeroom Teachers on October 4 2017 (Wednesday).

I am looking forward to seeing you at the Parent Manager Election on October 13 2017.

Yours sincerely,

Mr. Harry Li
Chairperson
MPS-PTA 2016-2017