



September 15 2017

Dear Parents,

Welcome back to school! On behalf of the 19<sup>th</sup> Executive Committee of the MPS PTA, I hope that you have enjoyed a good break and that 2017/2018 will bring you and your daughter happiness and lots more exciting opportunities to learn.

The MPS PTA was established in October 1998 with the following missions:

- a) *To strengthen communication between parents and the School*
- b) *To promote co-ordination between home and school education*
- c) *To promote, establish and maintain home-school cooperation and a better home-school relationship*
- d) *To promote communication and exchange of views in matters of mutual concern; and*
- e) *To Foster a concerted effort in improving the welfare of students*

In the past 19 years, PTA has tried her best to build strong working relationships among parents, teachers and schools, in support of MPS students. If you wish to find out more about our activities, please browse our web site at <http://pta.mps.edu.hk>.

In this letter, you will find the following:

- 1) The 20<sup>th</sup> Annual General Meeting (AGM): Notice and Agenda (Appendix 1a) and Programme (Appendix 1b)

As a PTA member, you are entitled to vote at the 20<sup>th</sup> AGM to be held at the School Assembly Hall, 1/F on October 13 2017 (Friday). Please see the attached Appendix 1a and 1b for details. Kindly indicate in the Reply Slip if you can attend the AGM and return to the Class Teacher on or before September 22 2017 (Friday).

- 2) Election Form for the 20<sup>th</sup> Executive Committee of the MPS PTA (Appendix 2)

One of the agenda of the AGM is to elect parent members of the 20<sup>th</sup> Executive Committee of the MPS PTA. There are many good reasons for parents to join the Executive Committee: It is a great way to show your daughter that you take an interest in her education and it is also a great opportunity to show them the importance of participating in the MPS community. If you would like to offer yourself for the election, please complete the form as appears in Appendix 2 and return it to the Class Teacher on or before September 22 2017 (Friday).

We are looking forward to meeting you at the forthcoming AGM and our other activities.

God bless.

Sincerely yours,

Mr. Harry Li  
Chairperson  
MPS-PTA 2016-17



Appendix 1a

**NOTICE OF THE**  
**MARYMOUNT PRIMARY SCHOOL PARENT-TEACHER ASSOCIATION**  
**20<sup>th</sup> ANNUAL GENERAL MEETING**

Date: October 13 2017 (Friday)  
Time: 6:00 p.m. to 8:30 p.m.  
Venue: Marymount Primary School Assembly Hall  
1/F, 336 Tai Hang Road, Happy Valley, Hong Kong

**AGENDA**

1. To approve the minutes of the 18<sup>th</sup> Annual General Meeting held on October 14 2016
2. To receive the Annual Report 2016/2017
3. To receive the Financial report for the year ended 31 August 2017
4. To reappoint the Honorary Legal Advisor for 2017/2018
5. To reappoint the Honorary Auditor for 2017/2018
6. To elect the Executive Committee Parent member for 2017/2018
7. To elect the Parent Manager for 2017/2018
8. A.O.B.

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Appendix 1a

**REPLY SLIP**

*(To be return to Class Teachers on or before September 22 2017 Friday)*

**Annual General Meeting to be held on October 13 2017 at 6:00 p.m. at the School Assembly Hall**

I will / will not\* attend the AGM on October 13 2017 (Friday).

No. of participant(s): \_\_\_\_\_ (MPS Students are welcome)

Name of student: \_\_\_\_\_ Class & Class No: \_\_\_\_\_

Name of parent: \_\_\_\_\_ Parent's signature: \_\_\_\_\_

E-mail address: \_\_\_\_\_ Contact number: \_\_\_\_\_

*\*Please delete as appropriate*



*N.B. Please be advised that by completing the reply slip, you are deemed to have consented to MPS PTA using your personal data for purposes relating to or in connection with PTA activities.*

Appendix 1b

**MARYMOUNT PRIMARY SCHOOL PARENT-TEACHER ASSOCIATION**  
**20<sup>th</sup> ANNUAL GENERAL MEETING**

Date: October 13 2017 (Friday)  
Time: 6:00 p.m. to 8:30 p.m.  
Venue: Marymount Primary School Assembly Hall  
1/F, 336 Tai Hang Road, Happy Valley, Hong Kong

**PROGRAMME**

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|------------------|---|
| 5:30 – 6:00 p.m. | Registration  |
| 6:00 – 6:05 p.m. | AGM begins. Welcome Speech by Supervisor, Dr. Eadaoin Hui                             |
| 6:05 – 6:15 p.m. | Presentation of Certificates of Appreciation to 19 <sup>th</sup> MPS PTA Exco Members |
| 6:15 – 6:30 p.m. | Annual Report of 2016/2017 by Chairperson, Mr. Harry Li                               |
| 6:30 – 6:40 p.m. | Financial Report of 2016/2017 by Treasurer, Mr. Scott Tam                             |
| 6:40 – 6:45 p.m. | Reappointment of Honorary Auditor and Honorary Legal Advisor for 2017/2018            |
| 6:45 – 6:50 p.m. | Vote of Thanks by Principal, Ms. Daphne Ho  |
| 6:50 – 7:15 p.m. | Self-introduction of Candidates for the 20 <sup>th</sup> Executive Committee          |
| 7:15 – 7:30 p.m. | Election of the 20 <sup>th</sup> Executive Committee                                  |
| 7:30 – 7:45 p.m. | Vote-counting/Refreshments  |
| 7:45 – 7:50 p.m. | Announcement of Election Results  |
| 7:50 – 7:55 p.m. | Pledge by the 20 <sup>th</sup> Executive Committee of the MPS PTA                     |
| 7:55 – 8:00 p.m. | Photo-taking of the 20 <sup>th</sup> Executive Committee of the MPS PTA               |
| 8:00 – 8:30 p.m. | Election of Parent Manager  |
|                  | Closing of AGM  |



**ELECTION FORM FOR THE  
20<sup>TH</sup> EXECUTIVE COMMITTEE of the MPS PTA**

**登記參選第 20 屆瑪利曼小學家長教師會常務委員**

*If you are interested in standing for the election, please complete this Election Form, write a short essay, to be circulated to all parents, about yourself and what you hope to achieve as a parent member of the Executive Committee and return to Class Teacher on or before September 22 2017 (Friday).*

*如閣下有興趣參選第 20 屆瑪利曼家長教師會之常務委員，請填寫以下表格及精簡敘述個人資料及對成為常務委員次期望和抱負，並於 2017 年 9 月 22 日或之前把填妥之表格交回班主任老師。所填寫的資料會被派發給所有家長參閱。*

*(Election Candidate must be 2017/2018 MPS PTA member)*

*(參選者只限於瑪利曼小學家長教師會 2017/2018 登記會員。)*

To: MPS PTA

I, \_\_\_\_\_ (name), parent/ guardian\* of \_\_\_\_\_ (name of daughter) of Primary \_\_\_\_\_ (class) \_\_\_\_\_ (class number), am interested in standing for the election as one of the Parent Members of the 20<sup>th</sup> Executive Committee of the Marymount Primary School Parent-Teacher Association. (Election Candidate must be 2017/2018 MPS PTA member.)

*\* Please delete as appropriate.*

Signature: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Date: \_\_\_\_\_

Phone No.: \_\_\_\_\_

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*Please use an additional piece of paper if necessary.*

*N.B. Please be advised that by completing the reply slip, you are deemed to have consented to MPS PTA using your personal data for purposes relating to or in connection with PTA activities.*